

**DUNGSAM CEMENT CORPORATION LIMITED**

To,  
Utility Head,  
DCCL

**Sub: Utility Complaint**

**Complaint Details:**

- 1. Civil
- 2. Electrical
- 3. Plumbing
- 4. Others (Specify)

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**Personal Details:**

- 1. Full Name:.....
- 2. Employee No:.....Quarter No:.....
- 3. Designation:.....
- 4. Contact:.....

Signature:  
Date: